



## Catalyst Grant Awards for Innovative Practice Projects (focus area: pain management)

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### Guidelines

#### Description

The grants provide seed funding to support community pharmacists for the purpose of establishing or improving activities, methods, technologies, and processes pertaining to the provision of community pharmacy-based patient care. The Catalyst Grant Award will target a particular health condition for which a grant application and proposal must address in order to be eligible for consideration. The grant application and proposal must address the specified health care topic of the grant offering for which the grant applicant is applying to be eligible for consideration. Although not required, applicants are encouraged to involve pharmacy students and residents and to partner with a pharmacy school for assistance and/or technical expertise with the project design and execution. Each grant will provide **\$3,000 or \$5,000** to support up to an 8-month project plus up to a \$1,500 stipend to attend the NCPA Annual Convention to participate in the award presentation.

#### Objectives

- To help incubate and/or refine innovative patient care services, patient care models, and programs in community pharmacies.
- To encourage the implementation of new activities, methods, technologies, and processes related to the provision of community pharmacy-base patient care.
- To expand the accessibility of quality patient care opportunities in communities.
- To develop best practices related to the provision of community pharmacy-based patient care.
- To build awareness of new innovations and improvements in community pharmacy-based patient care by facilitating ongoing information exchange.

#### Eligibility

Applicants must be current NCPA members and currently licensed and engaged in independent pharmacy practice.

#### Grant Requirements

- Applicants must submit a completed application form and project proposal.
- A representative must be available to travel to the NCPA Annual Convention in Philadelphia, PA during the week of October 23 – 27, 2010 to participate in the award presentation.
- Recipients must submit to the NCPA Foundation a brief mid-term project report, a final project report, and a final expense report. The final report must be made available for publication, distribution, and presentation. The report should conform to standards for scientific and clinical evaluations/studies.

## **Project Proposal**

A project proposal should not exceed seven typewritten pages with one-inch margins, using 12-point font, and should contain the following:

- Title
- Specific purpose of project
- Project background/significance/justification or needs assessment
- Population served by the project
- Objectives and evaluation strategy to determine if objectives are met (e.g., baseline profile)
- Project description (design, execution)
- Timetable/schedule for the project
- Budget that includes total costs and justification of adequate resources to conduct the project.

## **Use of Grant Funds**

Grant funds may be used only for the direct costs (e.g., equipment, supplies) associated with the development and implementation of the project described in the application. Grant funds may not be used for indirect costs (overhead) and salaries; however, consultant fees, fees for research/technician services and expenses for administrative services may be allowed if submitted in the proposed budget. The first payment will be one-half of the grant award upon receipt of a completed Grant Acceptance form, followed by the remaining one-half upon receipt of the final report.

## **Selection Criteria**

Submitted applications will be reviewed for completeness and responsiveness. Eligible applications will be evaluated and ranked by a Grant Selection Committee based on the following criteria:

- Clarity of purpose
- Significance of the project to independent pharmacy
- Project design and evaluation strategy
- Reasonableness of the budget
- Adequacy of the resources available to implement the project

*Projects with a focus on medication adherence improvement will receive priority consideration.*

## **Catalyst Grant Awards Timeline**

August 6, 2010	Application due date
By October 6, 2010	Grant recipient notification
January 2011	Project commencement
March 15, 2011	Interim report due
August 15, 2011	Final report & final expense report due